



# **GMS Licensing Instructions**

Guide to registering GMS

Applies to GMS versions 10.5 and newer. Please contact Aquaveo for assistance with older versions.

Thank you for purchasing GMS!

Your license code identifies a purchased license and is used to register and enable GMS. The license code is a 7-digit alpha-numeric value which may contain a single seat or multiple seats, depending on the number of licenses purchased.

There are two license types: ***Flex license*** and ***Local license***. A Flex license code begins with the letter "F" while Local license codes begin with the letter "L."

A ***Flex license*** is a license to GMS that can be accessed or shared over a local network. This type of license can also be moved by checking-in and checking-out the license to other locations.

A ***Local license*** enables GMS on a single computer and cannot be moved to another computer.

### **We're here to help – Please contact us with any questions**

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Licensing Support: [licensing@aquaveo.com](mailto:licensing@aquaveo.com)

This instruction guide is divided into four sections:

### **Section A – Registering a Single License**

Refer to this section to register a single-seat (Flex or Local) license on a computer. This is the most common licensing scenario.

### **Section B – Multiple Flex Licenses and Advanced Options**

Refer to this section to register multiple seats of a Flex license or access advanced license administration options.

### **Section C – Accessing Remote Flex Licenses**

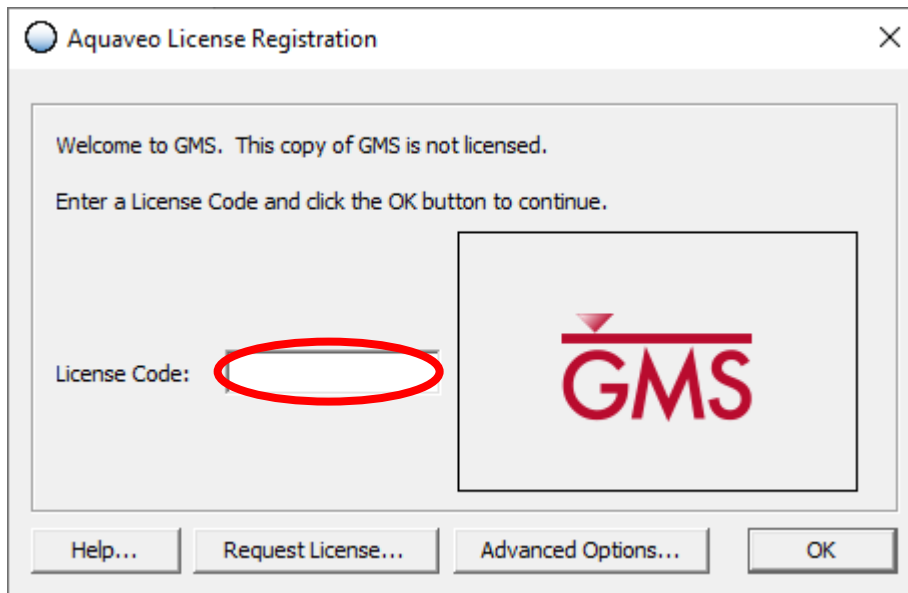
Refer to this section to configure access to an existing Flex license on a remote computer.

### **Section D – Removing or Returning Flex Licenses**

Refer to this section to remove a Flex license from a computer. This is also known as returning or checking-in a license so that the license can be added or checked-out to a different computer.

## Section A – Registering a Single License

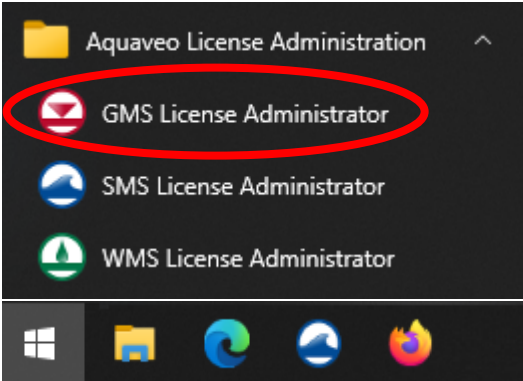
1. Start GMS and click the **Register** button when prompted. The dialog below will appear. If a different dialog appears, please skip to Section B.



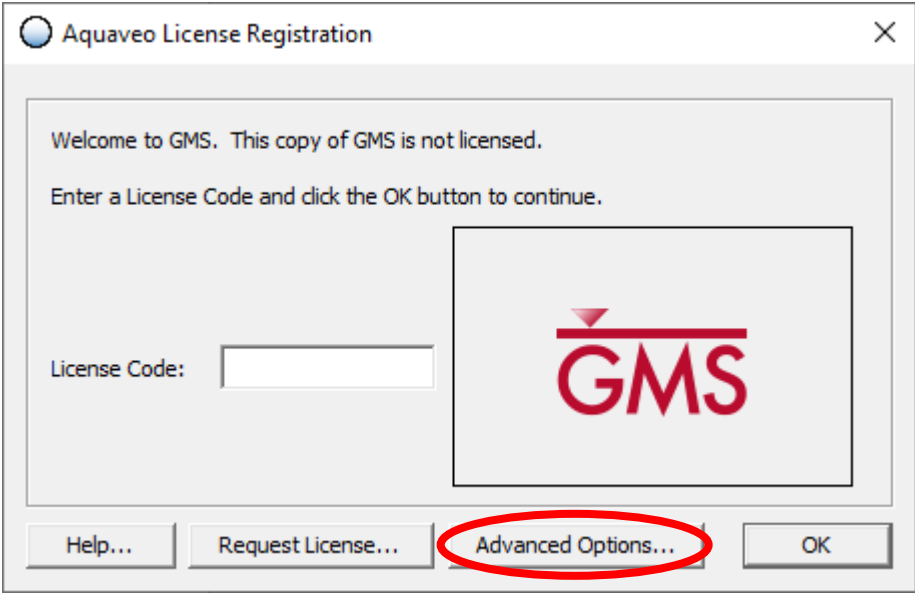
2. Enter your license code and click **OK**. GMS is now ready to use. If errors are encountered or if you have questions about your license, please contact Aquaveo for assistance.

**Section B – Multiple Flex Licenses and Advanced Options**

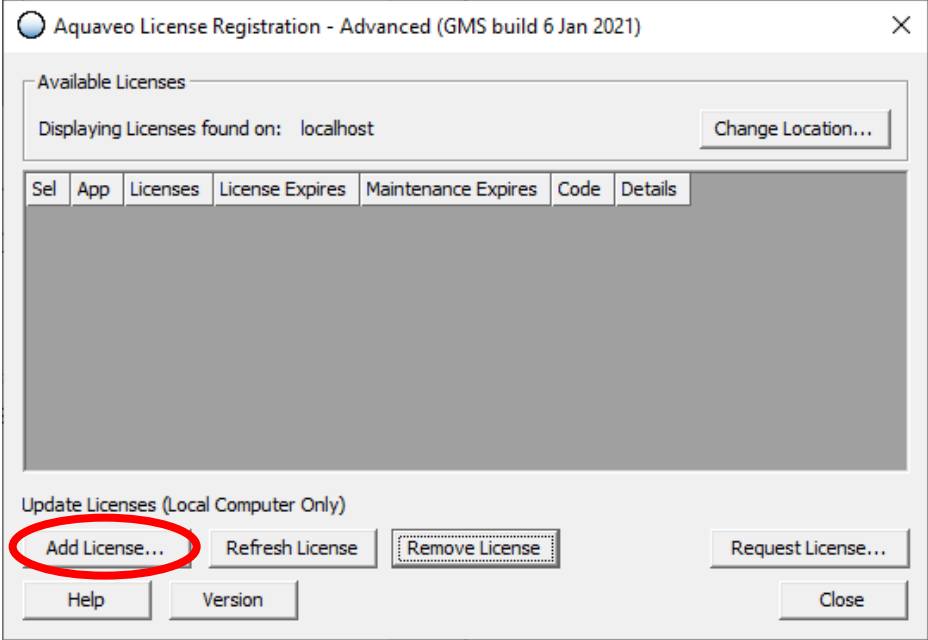
- 1. Go to the Windows Start Menu and select **GMS License Administration** on the computer where GMS licenses will be hosted.



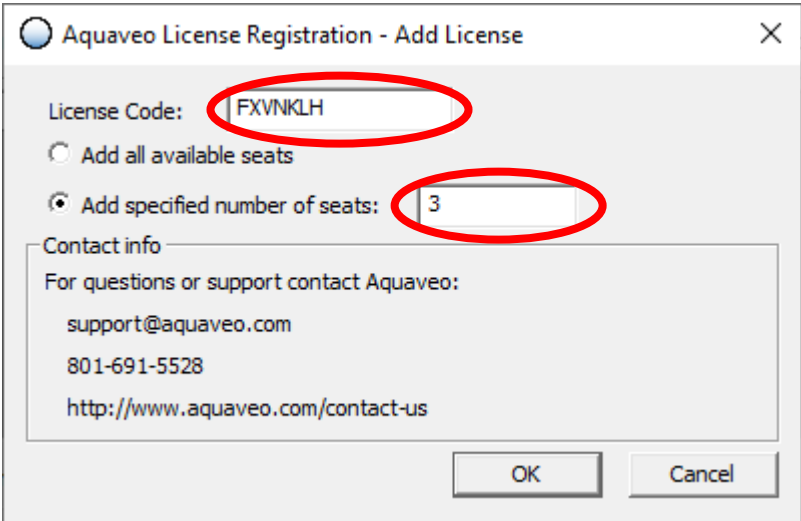
- 2. A dialog like the one shown below will appear. Click on the **Advanced Options...** button.



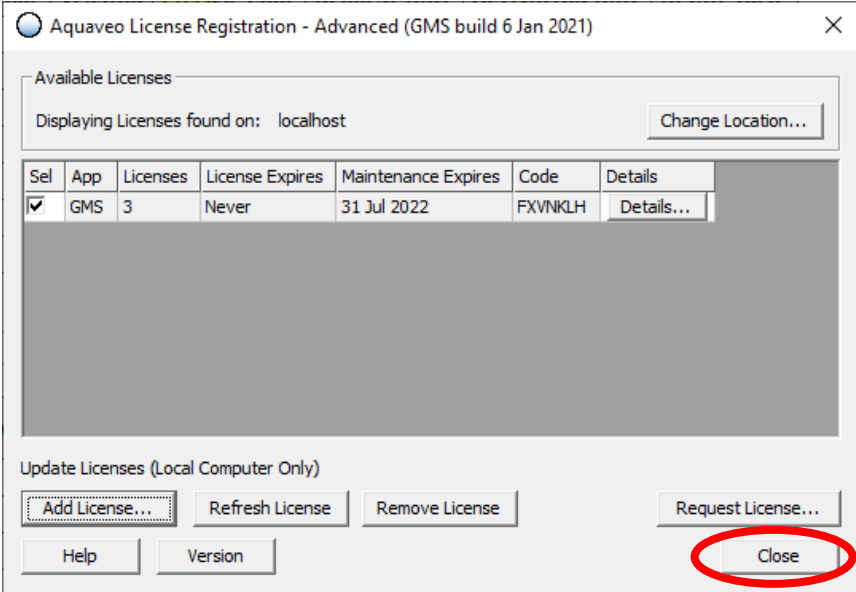
- 3. In the "Aquaveo License Registration – Advanced" dialog, click on the **Add License...** button.



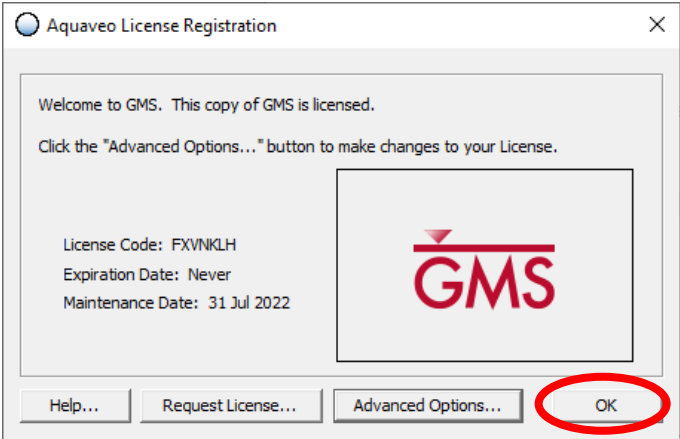
- 4. Enter your license code and specify the number of seats to add to this location. For example, if five (5) licenses (seats) were purchased and three (3) licenses are added to this computer, then the two (2) remaining licenses on your license code can be added to a different computer.



- 5. Click on the **OK** button to return to the "Aquaveo License Registration – Advanced" dialog.
- 6. In the "Aquaveo License Registration – Advanced" dialog, the newly added license code is shown in the list. Click on the **Close** button to return to the main "Aquaveo License Registration" dialog.

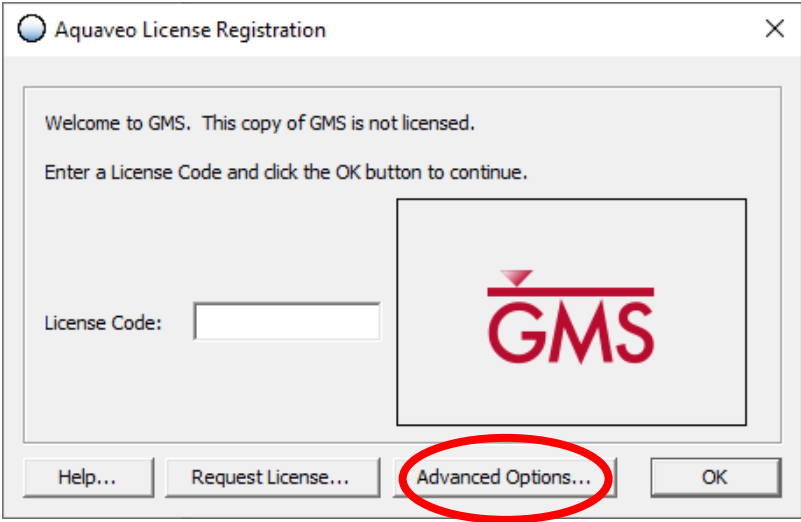


- 7. Click on the **OK** button in the "Aquaveo License Registration" dialog to exit. GMS is now ready to use. Any user on the local network can access an GMS license, up to the number of licenses or seats available. If errors are encountered or if you have questions about your license, please contact Aquaveo for assistance.

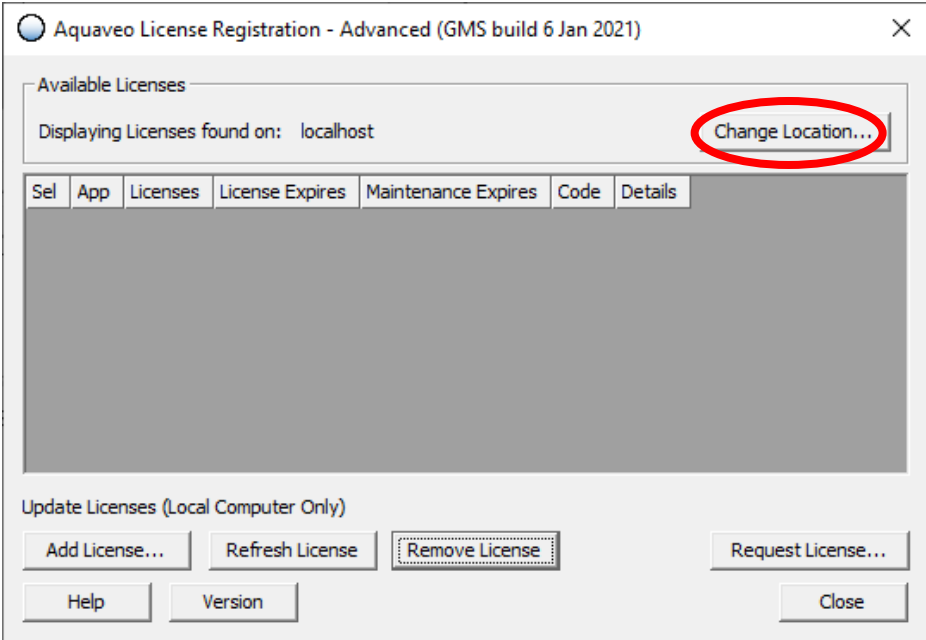


**Section C – Accessing Remote Flex Licenses**

- 1. Start GMS and a dialog like the one below will appear. If no dialog appears, select the **Help | Register...** menu item. Click on the **Advanced Options...** button.

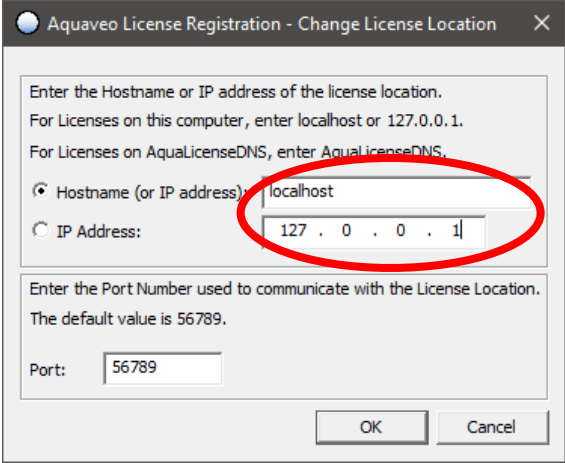


- 2. In the "Aquaveo License Registration – Advanced" dialog, click on the **Change Location...** button.



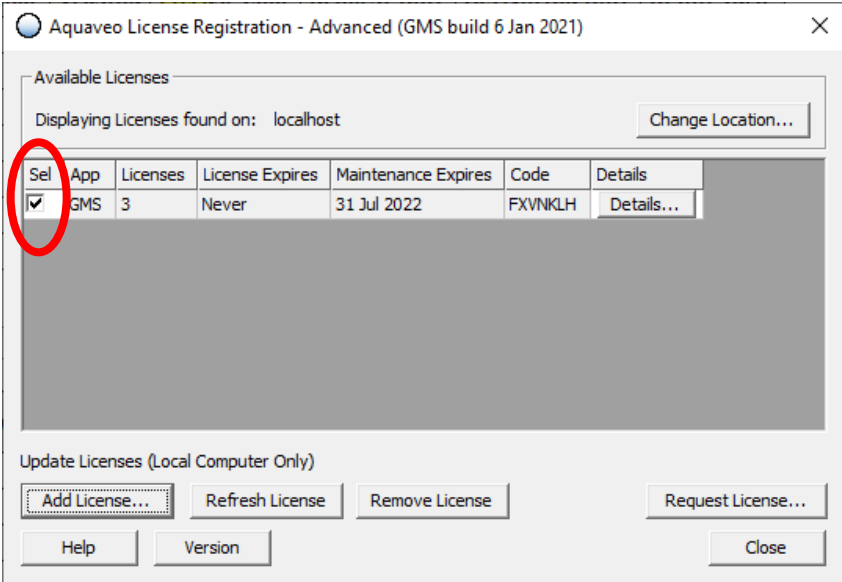


3. Enter the Hostname or IP Address of the computer hosting the GMS license.



4. Click on the **OK** button to return to the "Aquaveo License Registration – Advanced" dialog.

5. Available GMS licenses at the specified location will be displayed. If more than one license is shown, select the desired license row by checking the box in the **Sel** column.



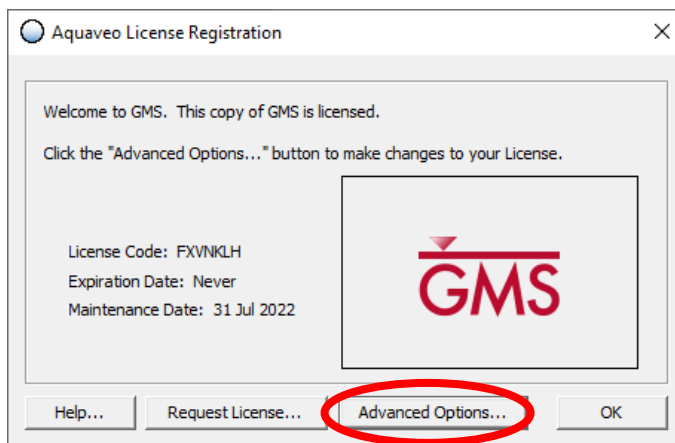
6. Click on the **Close** button to return to GMS. GMS is now ready to use. If errors are encountered or if you have questions about your license, please contact Aquaveo for assistance.

## Section D – Removing or Returning Flex Licenses

1. Go to the Windows Start Menu and select **GMS License Administration** on the computer where GMS licenses will be hosted.

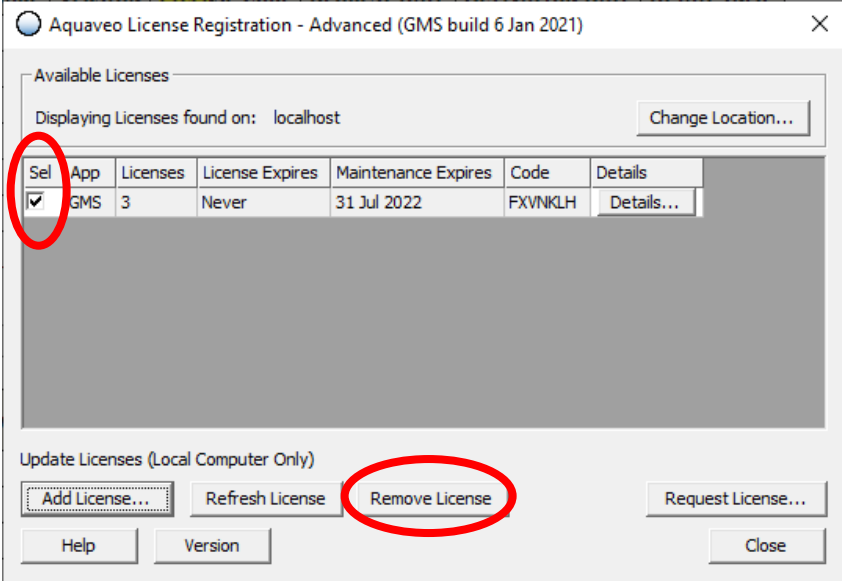


2. A dialog like the one shown below will appear. Click on the **Advanced Options...** button.

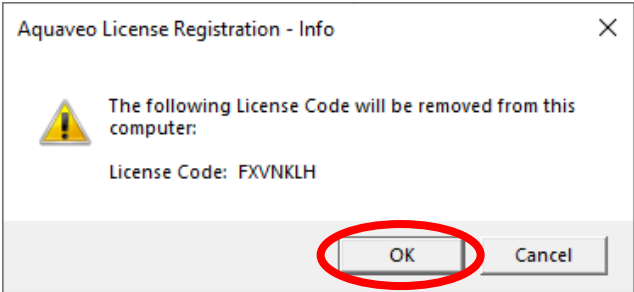


3. In the "Aquaveo License Registration – Advanced" dialog, GMS licenses on the host computer will be displayed. If more than one license is shown, select the desired license row by checking the box in the **Sel** column.

4. Click on the **Remove License...** button.



5. Click on the **OK** button to confirm the removal of the selected license and to return to the "Aquaveo License Registration – Advanced" dialog.



- 6. The license is no longer in the list of available licenses. The license code can now be used to add GMS license(s) to a different computer. If any issues are encountered, please contact Aquaveo for assistance.

